



भारतीय पटसन निगम लिमिटेड

(भारत सरकार की संस्था)

The Jute Corporation of India Limited

(A Government of India Enterprise)

15N, Nellie Sengupta Sarani,

Kolkata – 700 087.

CIN - U17232WB1971GOI027958.

REQUEST FOR PROPOSAL (R.F.P) FOR OPERATIONALIZING 01 NO. WEIGH-BRIDGE(AFTER NECESSARY REPAIRING) INSTALLED ADJACENT TO KATWA DEPARTMENTAL PURCHASE CENTRE HAVING POSTAL ADDRESS AS FOLLOWS :

KATWA DPC, R.M.C COMPLEX

P.O.- KHAJURDIHI , P.S.- KATWA, DISTT.- PURBA BARDDHAMAN, PIN- 713 118 , W.B.

(UNDER KRISHNAGAR R.O. OF JCI) AND THEREBY OPERATING INITIALLY FOR A PERIOD OF 03(THREE) YEARS .

OF

THE JUTE CORPORATION OF INDIA LIMITED, A GOVERNMENT OF INDIA ENTERPRISE UNDER THE MINISTRY OF TEXTILES, GOVT. OF INDIA .



INDEX

SL. No.	CONTENT OF R.F.P DOCUMENT	REF. PG. No.
01	COMPANY BACKGROUND	03
02	PROJECT OVERVIEW	03
03	R.F.P TARGET DATES	03
04	SCOPE OF WORKS	03-04
05	SUBMISSION REQUIREMENTS / QUALIFICATION CRITERIA	04-05
06	TARGET BUDGET , Or, 'PRICE-BID'	05- 06
07	EVALUATION MATRICES	06
08	OTHER TERMS & CONDITIONS	06-07
09	CONTACT INFORMATION	07



1. COMPANY BACKGROUND :

The Jute Corporation of India Ltd., A Government of India Enterprise (JCI) is the nodal agency of Govt. of India to conduct Minimum Support Price (MSP) operation of Jute through its' network of DPCs in all major jute growing states.

Now-a-days JCI have expanded it's presence in the area of marketing of Jute based Diversified Products (JDP) ranging from shopping/fancy bags, files to floor coverings etc. and Jute Geo textile (JGT) etc.

2. PROJECT OVERVIEW :

JCI has the facility of Weigh-Bridges (installed but not commissioned condition) adjacent to Katwa Departmental Purchase Centre (DPC) ,having access to the facility of Weigh-Bridge which is situated in a prime location , just alongside on the Burdwan – Assam National Road & near to Katwa Bus-Stand & Katwa Rly. Stn. In terms of business point of view , the location of weigh-Bridge is also very significant : because next Weigh-Bridges towards Kalna , Burdwan & Bolpur are 3.0 Km. , 2.0 Km. & 4.0 Km. approx. distance respectively. JCI invites Proposals from Manufacturers / Vendors / Traders / Merchants who possess similar nature of experience for repair & operationalizing at their cost and outsourced operations of the said weigh-bridge on behalf of JCI as per the Terms & Conditions , mentioned in this document on a revenue sharing basis.

3. R.F.P TARGET DATES :

- a) R.F.P No.: JCI/ O&M /Weigh-Bridge_commissioning & operationalizing / R.F.P_Katwa / 2019-'20/01 , Date: 07/02/2020.

Start Date of Submission of R.F.P : **10/02/2020 at JCI Head Office in RFP Bid Submission Box , from 10:30 a.m.**

- b) Pre-Bid Meeting of the R.F.P : **24/02/2020 at JCI Head Office at 15:00 p.m.**

- c) Last Date of Submission of R.F.P : **06/03/2020 at JCI Head Office in RFP Bid Submission Box. upto 5:30 p.m.**

- d) Opening of submitted R.F.Ps : **09/03/ 2020 at JCI Head Office in Kolkata at 15:30 p.m.**

Interested Manufacturers/ Vendors / Traders / Merchants who are willing to do business with the corporation can apply with their full particulars as enquired in the R.F.P Document which can be downloaded from website “ <http://www.jutecorp.in/tenders/> ” , Or, “ CPP Portal (<https://eprocure.gov.in/eprocure/app>)”.

4. SCOPE OF WORKS :

- a) The selected bidder has to arrange all kinds of necessary repairing ; to execute re-installation complete mechanical, instrumentation process & to commission the system, viz. the whole weigh-bridge system required to be converted into operational mode by the selected bidder.

Repairing & re-installation should be completed in all respect by the selected agency at



- it's own cost. JCIL will bear no monetary and Labour related responsibility & liability whatsoever in terms of repairing , re-installation & commissioning .
- b) Thereafter, operating the weigh-bridge for a period of three (03) years .
 - c) During the operation ,all maintenance & operation related cost will be borne wholly by the selected Agency only. JCIL will bear no monetary and Labour related responsibility & liability whatsoever.
 - d) After repairing ,necessary stamping by Legal Metrology Department should be done by the elected Agency and subsequently 'The Legal Metrology Certified Document' shall be submitted to JCIL .
 - e) A Standard Operating Procedure (SOP) shall be prepared by the selected Agency & may be vetted by JCIL , in order to maintain right kind of Administrative co-ordination between the two parties .
 - f) During the period of the Agreement , the Agency must maintain necessary HSE(Health, Safety & Environment) Norms during their tenure .The Agency must also maintain criteria of Statutory P.F ,E.S.I & Labour Laws etc.(selected party shall need to provide 'INDEMNITY BOND' on stump paper as to indemnify the Corporation against all liabilities regarding P.F, E.S.I & Labour Laws related liabilities) after signing of Agreement.
 - g) The selected Agency should maintain proper Organizational Structure during their Operation.
 - h) Operation should expectedly be started within 60.0 Days after signing of Agreement.
 - i) Necessary repairing , allied & all related works should be completed within this time period.
 - ii) The Agency should plan accordingly (shall stick to the SOP duly vetted by JCIL)& should submit the plan to JCIL & shall maintain right kind of co-ordination in Order to execute the job smoothly .

5. SUBMISSION REQUIREMENTS / QUALIFICATION CRITERIA :

For above business opportunities '**Basic Qualification Criteria _TECHNICAL**' are as follows:-

- a) **Trade License and Registration:** Bidder must have valid registration with necessary Trade license, PAN, GSTIN.
- b) **Experience & financial capacity:** The Bidder should have experience of operating Weigh-Bridges ,Or, should possess similar experience. 'Bank Solvency Certificate' or Statement from Bidder's Banker to be submitted for minimum 01 year.
- c) **EMD Value :** Rs. 10, 000.00 (Rupees Ten Thousand only) by mode of Demand-Draft or Pay-Order, to be issued from any scheduled bank , favouring the 'JUTE CORPORATION OF INDIA LIMITED , Payable at Kolkata.
- d) Authenticated copy of documents, duly self-attested, Work-Orders of last 03 Financial Yrs. & Completion Certificates of similar kind of merchandising , to be submitted along with this RFP.



- e) The Bidder / Agency shall submit one proposal. More than one proposal shall be rejected.
- f) I.T Return (ITR-V) of last 03 Financial Years (F.Y.)s and / Or, Audited Annual Accounts of last 03 Yrs., to be submitted.
- g) All the submitted Documents should be Self- attested & stumped by the bidder Agency to be submitted physically or by Registered / Speed Post in the Tender Box will be kept at H.O.

This is a **Two Packet R.F.P Bid** Submission process :

- I. Technical Bid (Envelope -1) consisting above mentioned Technical Documents.
- II. Price - Bid (Envelope – 2) consisting Financial documents , i.e. **Offer Price as Quoted** by the respective Bidder.

Bid / Offer to be placed in another BIG Envelope having all the enquired Criteria inside , marked as “ **R.F.P for Operationalizing 01 no. Weigh-Bridge (after necessary repairing) installed adjacent to Katwa DPC and thereby operating initially for a period of Three (03) Years ,with RFP No. & Date** ” and RFP to be submitted on scheduled date & time to “ The Jute Corporation of India Ltd. ; 15N, Nellie Sengupta Sarani, HUDCO Building , 7th. Floor , Kolkata – 700 087” in **R.F.P Bid Box** .

The Bidder at his own responsibility is required to ensure submission of the R.F.P document (complete in all respect) within the due date & time. R.F.P(s) received after the Deadline will not be accepted.

The Corporation shall have No Obligation/liability for any delay on the part of Bidder or due to postal issues, in receiving the Bid documents.

The Corporation will not entertain any plea verbal Or through correspondences reg. the acceptance of late Bid Or the extension of due date.

- h) During R.F.P Process, the R.F.P Evaluation Committee (E.C) may call upon any Bidder for clarification on the statements & supporting documents/documentary evidence relating to the Technical Bid. The Bidder has to furnish the clarification called for, in writing within the stipulated time as fixed by the E.C.

And, in case of failure to do so, the bidder may be considered Disqualified.

- i) **Non-Blacklisting Clause** : Notarized certificate of declaration regarding non-blacklisting from any of the Previous employers of the bidders etc.
- j) The Bidder or Bidders' personnel will not create any nuisance or difficulty to the staff , members or, neighbours of JCIL , in & around the Work premises / Site /Offices of JCI , at any stage of R.F.P process or thereafter.

The Bidder shall give Undertaking on their official Pad in this regard.

6. TARGET BUDGET , Or, 'PRICE-BID' :

The Price-Bid must be submitted in a separate sheet.

Revenue sharing Term shall be offered by the Party.

amount as 'Monthly rent', shall be considered as Rs.5,000/- Per Month, ; plus %



(percent) [to be put by the bidder] on the Total Sales Turn Over per Month.
So, the Consolidated Monthly Revenue proposal will be = { Rs. 5000.00 +% on month's Sales Turn over }.

= 'A' (Say)

The Quoted value 'A' shall be Paid to JCIL (by the selected Agency) as Profit Sharing Partner.

7. EVALUATION MATRICES :

- a) Initially selection will be made based on Credentials (ref. Clause no.05 vide Pg. no. & 05 of this N.I.T) and submitted Price-Bid (as per Clause no. 06 at Pg. no. 05).
- b) 'H1' Bidder may or may not be awarded the work. Bidder's overall credentials' . i.e. experience & Financial Capacity , shall also be taken into consideration .

8. OTHER TERMS & CONDITIONS :

- a) Corporation reserves the right to accept / reject any or all Bids in part or in whole without assigning any causes as on date or, thereafter.
- b) Interested Bidders may visit or inspect the Site at their own cost.
- c) Earnest Money Deposit (EMD) of successful bidder shall be treated as Security Deposit. The contractor should pay this amount to the corporation by D.D or P.O at the time of submission of R.F.P Bid. This amount shall be retained by the corporation till the expiry of Agreement of Three years .The contractor should note that no interest will be allowed on his Security Deposit.
- d) Decision of the Corporation shall be final and binding on any matter connected with the R.F.P bid & execution related work. In the event if there is some dispute, the matter shall be firstly discussed mutually based on the terms and conditions of this contract. However, if the matter cannot be resolved then the same shall be referred to Arbitration.
- e) Return of EMD of unsuccessful Bidders: EMD shall be refunded to unsuccessful bidders, within Thirty (30) days after the opening of the PRICE- BID / Tender verdict from the Competent Authority arrives , WITHOUT ANY LIABILITY TOWARDS INTEREST Refund.
- f) **Arbitration clause :**
 - i) In cases of disputes or differences arising out of , or, in relation to the Contract Which cannot be mutually resolved, the same shall be referred to Arbitration. The Arbitrator (other than the Employees of the parties to the Contract) shall be a sole Arbitrator and shall be appointed as per the provisions of Arbitration & Conciliation Act 1996 & it's Amendments thereof.
The decision / Award passed by the sole Sole Arbitrator shall be treated as Final & Binding upon the parties.
The Arbitration proceeding shall be governed by the Arbitration Act and the Place of Arbitration shall be at Head Office of JCIL , Kolkata , excluding all



other jurisdiction.

- g) An **Agreement** will be made between JCIL & the selected Vendor initially for a period of 03 years .

9. CONTACT INFORMATION :

Interested bidders may also contact to the undermentioned persons or departments, for any queries/ Further clarifications/ informations, are as follows :-

- (a) Mr Koushik Halder (Addl. Civil Enggr.) , Contact No.- 98363 42321.
- (b) Mr.Tarkeshwar Singh (Asst. Fin. Manager), Contact No. – 90889 55007.
- (c) Despatch Deptt. at H.O. / JCI , Contact No. (033) 2252- 1100 /7496.